

**REGULAR MONTHLY MEETING  
DICKINSON COUNTY ROAD COMMISSION  
TUESDAY, APRIL 14, 2015**

The Regular Monthly Meeting of the Dickinson County Road Commission was held on Tuesday, April 14, 2015 at 7:00 P.M. at the Road Commission Office located at 1107 S. Milwaukee Ave, Iron Mountain, MI 49801.

The meeting was called to order by Chairman Carey and the Pledge of Allegiance was recited.

**PRESENT:** Commissioner Brisson, Commissioner Harris, Commissioner Carey, Commissioner Bilski, and Commissioner Milbrath

**ABSENT:** None

Also present were: Superintendent of Operations, Jim Harris Jr.; Missy Berger, Assistant Director of Finance; Lance Malburg, County Engineer; Todd Rowell, Dickinson County Road Commission; Ted Jacklovitz, Dickinson County Road Commission; Don Minerick, Sagola Township; Henry Wender, County Board Liaison; Ted Testolin, Waucedah Township; Denny Olson, Breitung Township.

**CITIZEN'S TIME:** None

**APPROVE/AMEND AGENDA:** Chairman Carey asked if anyone had any amendments to the agenda. Engineer Malburg requested that Sawyer Lake Road Project discussion be added. A motion was made by Commissioner Milbrath and supported by Commission Bilski to approve amended agenda. All ayes and the motion carried. Chairman Carey added it as Item #16b.

**APPROVED REPORTS:** A motion was made by Commissioner Milbrath and supported by Commissioner Harris to approve the Superintendent of Operations, Director of Finance, Engineer, Superintendent, and Construction Foremen reports as presented. All ayes and the motion carried.

**APPROVED MINUTES:** A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve the minutes from the Regular Monthly and Special Meetings on March 10, 2015. All ayes and the motion carried.

**APPROVED PAYMENTS:** A motion was made by Commissioner Harris and supported by Commissioner Milbrath to approve payrolls in the amount of \$132,999.23. Roll Call Vote: Commissioner Milbrath - aye, Commissioner Bilski - aye, Commissioner Harris - aye, Commissioner Brisson - aye, and Chairman Carey - aye. The motion carried.

A motion was made by Commissioner Milbrath and supported by Commissioner Harris to approve time checks in the amount of \$94,935.62. Roll Call Vote: Commissioner Brisson - aye, Commissioner Milbrath - aye, Commissioner Bilski - aye, Commissioner Harris - aye, and Chairman Carey - aye. The motion carried.

A motion was made by Commissioner Milbrath and supported by Commissioner Bilski to approve material bills in the amount of \$183,950.75. Roll Call Vote: Commissioner Harris - aye, Commissioner Brisson - aye, Commissioner Milbrath - aye, Commissioner Bilski - aye, and Chairman Carey - aye. The motion carried.

The total amount approved was \$411,885.60.

**ESTABLISH BID DATES FOR OPENING LOCALLY FUNDED PROJECT:**

Engineer Malburg explained that to expedite the bidding process for locally funded road projects, it would be advantageous to open bids the Thursday before the Regular Monthly Meeting. After a brief discussion a motion was made by Commissioner Milbrath and supported by Commissioner Bilski to set the bid opening to the Tuesday before the Regular Meetings. All ayes and the motion carried.

**ADOPT ADMINISTRATIVE POLICY #74 - BIDDING OF AGGREGATE**

**MATERIALS:** Superintendent of Operations Harris stated that in order to get competitive pricing on aggregate materials for Township and Road Commission projects, bidding should be conducted for projects over \$10,000.00. After further discussion a motion was made by Commissioner Harris and supported by Commissioner Milbrath to adopt administrative policy #74. Roll Call Vote: Commissioner Milbrath - aye, Commissioner Bilski - aye, Commissioner Harris - aye, Commissioner Brisson - aye, and Chairman Carey - aye. The motion carried.

**ADOPT REVISED POLICY FOR GRAVEL TESTING:**

Superintendent of Operations Harris informed the Board that the current policy # 3 did not specify the correct standards for gravel testing, and that Engineer Malburg updated Sections and Standard Specifications. Also added was language regarding the Contractors being billed for all retesting. A motion was made by Commissioner Harris and supported by Commissioner Milbrath to adopt revised policy. Roll Call Vote: Commissioner Brisson - aye, Commissioner Milbrath - aye, Commissioner Bilski - aye, Commissioner Harris - aye, and Chairman Carey - aye. The motion carried.

**AUTHORIZE BITUMINOUS BIDS FOR WAUCEDAH TOWNSHIP PROJECT -**

**ALFREDSON ROAD:** A motion was made by Commissioner Bilski and supported by Commissioner Milbrath to authorize bidding. Roll Call Vote: Commissioner Harris - aye, Commissioner Brisson - aye, Commissioner Milbrath - aye, Commissioner Bilski - aye, and Chairman Carey - aye. The motion carried.

**AUTHORIZE GRAVEL BIDS FOR BREITUNG TOWNSHIP PROJECTS:**

A motion was made by Commissioner Harris and supported by Commissioner Bilski to authorize bidding. Roll Call Vote: Commissioner Bilski - aye, Commissioner Harris - aye, Commissioner Brisson - aye, Commissioner Milbrath - aye, and Chairman Carey - aye. The motion carried.

**AWARD GRAVEL BID FOR KIMBERLY ROAD PROJECT:** Engineer Malburg explained the different Gravel options to the Board which read as follows:

**KIMBERLY ROAD PROJECT**

BIDDER'S NAME	<u>Midwest Gravel</u>		<u>Iron City Enterprises</u>			
		UNIT	TOTAL	UNIT	TOTAL	
23A Gravel Delivered to Ardmore Property	880	Tons	6.89	6,063.20	No Bid	0.00
23A Gravel Picked Up At Pit	880	Tons	4.90	4,312.00	4.80	4,224.00
Pit Location	Gauthier Excavating Breitung Avenue		Scott Morin Pit Corner of US141 & US2			

BIDDER'S NAME	<u>Olson Gravel</u>		<u>A. Lindberg &amp; Sons</u>			
		UNIT	TOTAL	UNIT	TOTAL	
23A Gravel Delivered to Ardmore Property	880	Tons	No Bid	0.00	9.00	7,920.00
23A Gravel Picked Up At Pit	880	Tons	5.90	5,192.00	6.00	5,280.00
Pit Location	Olson Pit W6536 US2 Quinnesec, MI		M-95 Pit			

After a lengthy discussion of the bids a motion was made by Commissioner Milbrath and supported by Commissioner Harris to award to Iron City Enterprises, Inc. to be picked up at the pit. Roll Call Vote: Commissioner Milbrath - aye, Commissioner Bilski - aye, Commissioner Harris - aye, Commissioner Brisson - aye, and Chairman Carey - aye. The motion carried.

**AWARD BITUMINOUS BIDS FOR BREITUNG TOWNSHIP PROJECTS:**

Superintendent of Operations Harris informed the Board the bids were opened and that the Breitung Township Board did not have a quorum at their last meeting and a recommendation had not taken place. The Board agreed to award the bids at the April 29<sup>th</sup> Special Meeting.

**AUTHORIZE BIDS FOR ANNUAL MATERIALS:** Engineer Malburg explained what an annual supply bid is, and the different types of materials that would be covered. A lengthy discussion took place and the Board decided not to act.

**SAWYER LAKE ROAD PROJECT DISCUSSION:** Engineer Malburg informed the Board of the status on the Sawyer Lake Road Project regarding timelines, funding and design. He also informed the Board that MDOT has run out of Federal dollars until a new Federal Highway bill is passed. He presented the Board with a funding option that MDOT had provided. The option would be to pursue Federal Aid advanced construct funds through the FHWA. The risk in doing so would be that if the current Federal Highway bill is not extended by May 31, 2015, the Road Commission would be 100% liable for the Federal Aid advanced. It was Engineer Malburg's opinion to wait a week or two and see if a new authorization bill comes though. He also stated the longer we wait the farther the project will be pushed back. The Board advised Engineer Malburg to wait and see what happens with the Federal Highway bill and report to the Board with an update.

**DECKING POLICY DISCUSSION:** Superintendent of Operations Harris stated that he and Engineer Malburg have been going over the proposed policy and would like to incorporate it into the permit manual instead of putting in into policy form. He requested the Board wait until next month and he would present an updated format. He also stated that there would need to be a policy directing them to the permitting process.

**AUTHORIZATION TO REMOVE TIM HAMMILL AS A CHECK SIGNER AND ADD DIANE DEPAS:** A motion was made by Commissioner Harris and supported by Commissioner Bilski to authorize the removal of Tim Hammill as a check signer and add Diane DePas. All ayes and the motion carried.

**COUNTY BOARD LIAISON:** Henry Wender thanked Engineer Malburg for looking at the Courthouse parking lot and his recommendations. He also commended Commissioner Harris on his many years of service on the Road Commission Board.

**CITIZEN'S TIME:** Denny Olson, Breitung Township inquired about the frost in the roads. Chairman Carey gave him the depth of the frost as of today's date.

**COMMISSIONER'S PRIVILEGE:** Commissioner Brisson reported that a citizen had asked how the name of Tom Kings Creek had been changed to the West Branch of the Sturgeon River. He informed the Board that Tom King was the Chief of the Badwater Tribe of Chippewa, and found that no one could tell him who or when the name of the creek was changed. He further stated that the name should be changed back to Tom Kings Creek. Superintendent of Operations Harris stated he called MDOT and got no answer. Chairman Carey stated that the name change was in the last five years.

Superintendent of Operations Harris informed the Board that he and Shop Foreman McDonald looked at the used plow truck from the City of Nashville and that it has come up for sale and showed the Board pictures. A discussion ensued and the Board gave approval to buy the truck as discussed previously at the March meeting. We had budgeted \$52,000 and were fortunate to get this unit for \$30,000.

Superintendent of Operations Harris informed the Board of the Great Lakes Council meeting on May 7<sup>th</sup> and the Township Association meeting at the Sagola Township Hall on May 18<sup>th</sup>.

Superintendent of Operations Harris informed the Board that Shop Foreman McDonald had checked on tank rentals and found that going to an annual lease would save the Road Commission \$440.00. Chairman Carey asked about buying the tanks and Superintendent of Operations Harris said he would check into and report back. He also stated that the side flail rear mower should be coming shortly, and that he had met with Efficiency United about the shop lighting and would update the Board next meeting.

Commissioner Brisson asked about the Crack Sealing unit and Superintendent of Operations Harris stated that it was here.

A motion was made by Commissioner Milbrath and supported by Commissioner Bilski to adjourn. All ayes, the motion carried, and the meeting adjourned at 7:40.

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Jim Carey, Chairman

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Missy Berger, Acting Secretary