

**REGULAR MONTHLY MEETING
DICKINSON COUNTY ROAD COMMISSION
TUESDAY, JULY 12, 2022**

The Regular Monthly Meeting of the Dickinson County Road Commission was held on Tuesday, July 12, 2022 at 6:00 P.M. at the Road Commission office located at 1107 S. Milwaukee Ave., Iron Mountain, MI 49801.

The meeting was called to order by Chairman Carey and the Pledge of Allegiance was recited.

PRESENT: Commissioner Johnson, Commissioner Bilski, Commissioner Olson, Commissioner Brisson, and Commissioner Carey

ABSENT: None

Also present were: Jim Harris, Managing Director; Missy Berger, Director of Finance; Lance Malburg, Engineer; Todd Donaldson, Superintendent of Roads; Henry Wender, County Board Liaison; Don Minerick, Sagola Township; Louis Sturm, Waucedah Township; Denny Olson, Breitung Township; Mike Pohlson, Dickinson County Road Commission and Guy Livermore, Dickinson County Road Commission.

CITIZEN'S TIME: Don Minerick, Sagola Township Supervisor asked if the County Road Association has any guidelines regarding administrative raises being recorded in the meeting minutes. Director of Finance Berger stated she would ask CRA.

APPROVE/AMEND AGENDA: Chairman Carey asked if anyone had any amendments to the agenda. Being none, a motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve the agenda. All ayes, and the motion carried.

APPROVE REPORTS: A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve the Managing Director, Director of Finance, Engineer, Superintendent, and Construction Supervisor reports as presented. All ayes and the motion carried.

APPROVE MINUTES: A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve the minutes from the June 14, 2022 Regular Meeting. All ayes and the motion carried.

APPROVE PAYMENTS: A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve payrolls in the amount of \$175,762.70
Roll Call Vote: Commissioner Brisson – aye, Commissioner Johnson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye.
The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve time checks in the amount of \$172,234.70
Roll Call Vote: Commissioner Johnson – aye, Commissioner Brisson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve material bills in the amount of \$463,173.49. Roll Call Vote: Commissioner Brisson – aye, Commissioner Johnson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

The total for the approved was \$811,260.89.

SIGN ADDENDUM TO EXISTING SAGOLA TOWNSHIP AGREEMENT FOR HERZOG ROAD: Director of Finance Berger informed the Board the addendum is for extra work being done on Herzog Road utilizing the ARPA funds the County Board appropriated Sagola Township. A motion was made by Commissioner Bilski and supported by Commissioner Johnson to sign the addendum to existing Sagola Township Agreement for Herzog Road. Roll Call Vote: Commissioner Olson – aye, Commissioner Johnson – aye, Commissioner Bilski – aye, Commissioner Brisson – aye, and Chairman Carey – aye. The motion carried.

AUTHORIZE CLOSING OF CAMP 3, CAMP 9 AND LANTZ ROAD FOR NASA RALLYSPORT RACE: Managing Director Harris informed the Board that the race route will be the same as past races, and that no complaints for road damage have occurred. A motion was made by Commissioner Bilski and supported by Commissioner Johnson to authorize the closing of Camp 3, Camp 9 and Lantz Road for the NASA Rallysport Race. Roll Call Vote Commissioner Brisson – aye, Commissioner Johnson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

AUTHORIZE CHAIRMAN TO SIGN 2022 OFFICER & EMPLOYEE DELEGATE CERTIFICATION FOR NAMING MISSY BERGER AS MERS DELEGATE: A motion was made by Commissioner Bilski and supported by Commissioner Brisson to authorize Chairman to sign 2022 Officer & Employee Delegate Certification for naming Missy Berger as MERS delegate. Roll Call Vote: Commissioner Olson – aye, Commissioner Johnson – aye, Commissioner Bilski – aye, Commissioner Brisson – aye, and Chairman Carey – aye. The motion carried.

KRAMER ROAD BID DISCUSSION: Managing Director Harris stated that the County Board had awarded the Bid to Bacco Construction. A brief discussion ensued.

SOUTH SPRUCE STREET DISCUSSION: Managing Director Harris stated he spoke with Norway Township Supervisor Byczek, and they are on board to bid the project in the fall. If the project does not take place in 2022 the Township has no problem waiting until 2023 for paving.

APPROVE AND AUTHORIZE ACT 51 NON-MOTORIZED PLAN: Director of Finance Berger informed the Board that the road commission is in non-compliance with the non-motorized portion of Act 51. She further stated that MDOT is requiring a plan to be implemented in the next three years to be compliant. A discussion took place regarding how much to be spent, where, when and what projects can be done. A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve and authorize the Act 51 Non-Motorized Plan. Roll Call Vote: Commissioner Bilski – aye, Commissioner Olson – aye, Commissioner Johnson – aye, Commissioner Brisson – aye, and Chairman Carey – aye. The motion carried.

Resolution Authorizing Non-Motorized Transportation Improvements

The following was offered by: _____, and supported by: _____.

WHEREAS, the Dickinson County Road Commission receives Act 51 funds from the State of Michigan, and

WHEREAS, the Dickinson County Road Commission is currently in non-compliance with the Actual qualified expenditures for Non-motorized Improvement Section 10K of the Act 51 law, and

WHEREAS, The Dickinson County Road Commission, in order to achieve compliance with the State of Michigan, Section 10K of the Act 51 law must present a plan to expend at least \$580,000 within the next three years on non-motorized transportation improvements, and

WHEREAS, The Dickinson County Board of Road Commissioners after reviewing the Reporting Guidelines for the Non-Motorized Transportation Expenditures of the State of Michigan, Street Financial Report and the needs of the populace does hereby submit the following proposal;

NOW, THEREFORE BE IT RESOLVED: That the Dickinson County Board of Road Commissioners hereby submit to the State of Michigan a plan to be in compliance with Section 10K of Act 51 as follows:

In 2022 the prorating of engineering and construction that can be attributed to the paved portion of the shoulders on Breitung Ave., in Breitung Township.

Between 2023 and 2025 improve Sidewalks on Primary Roads in East Kingsford and Quinnesec in Breitung Township, and Loretto in Norway Township.

AYES: _____

NAYS: _____

ABSENT: _____

Dated July 12, 2022

Attested by _____
Missy Berger, Clerk to the Board

ADMINISTRATIVE VACATION CARRYOVER DISCUSSION: Director of Finance Berger provided the Board with an updated vacation carryover policy. After a lengthy discussion a motion was made by Commissioner Brisson and supported by Commissioner Bilski to accept the updated vacation carryover policy. Roll Call Vote: Commissioner Brisson – aye, Commissioner Bilski – aye, Commissioner Olson – nay, Commissioner Johnson -nay, and Chairman Carey – aye. The motion carried.

COUNTY BOARD LIAISON: County Board Liaison Henry Wender thanked Managing Director Harris and Engineer Malburg for their work on Kramer Drive.

TOWNSHIP COMMENTS: Don Minerick, Sagola Township Supervisor stated he has received several complaints regarding the Turner Road and inquired on a timeline to fix. He also inquired about dust control. A discussion took place regarding a dust control method the MDNR is using. Louis Sturm, Waucedah Township inquired

about the County Road 573 & 577 bridge projects. Engineer Malburg stated there is a problem between the contractor and MDOT regarding the 573 bridge and once that is resolved the project should be done shortly after. The 577 bridge is being held up by a material shortage.

CITIZENS TIME: None

COMMISSIONERS PRIVILEGE: Commissioner Johnson inquired about grass mowing on the highways.

Managing Director Harris informed the Board of cracks asphalt deformation on the County Road 581 Hill Cut project. The road will be monitored and opened fully on July 13th. He further updated the Board on the following:

Mike Pohlson is taking the Engineer Tech position, and that a job posting has been placed to fill the Stock Clerk position.

He is working with Wild Rivers and MDOT regarding the wild parsnip.

Superintendent of Roads Donaldson is working with a company who will be placing county-wide fiber optics.

Eagle Scout project on Tom Kings Memorial Site.

Old equipment being sold at auction.

Engineer Malburg updated the Board on various projects and his schedule. He also updated the Board on the Glass project. Managing Director Harris stated that Katie Davis will be getting training for office tech to help out in Engineering.

Director of Finance Berger gave a quick update on MTF's received and the cost of diesel.

A motion was made by Commissioner Bilski and supported by Commissioner Brisson to adjourn. All ayes, and the motion carried. The meeting adjourned at 7:02 P.M.

Jim Carey, Chairman

Missy Berger, Secretary