

**REGULAR MONTHLY MEETING
DICKINSON COUNTY ROAD COMMISSION
TUESDAY, MARCH 12, 2024**

The Regular Monthly Meeting of the Dickinson County Road Commission was held on Tuesday, March 12, 2024, at 6:00 P.M. at the Road Commission office located at 1107 S. Milwaukee Ave., Iron Mountain, MI 49801.

The meeting was called to order by Chairman Carey and the Pledge of Allegiance was recited.

PRESENT: Commissioner Johnson, Commissioner Bilski, Commissioner Olson, and Commissioner Carey

ABSENT: Commissioner Brisson (excused)

Also present: Jim Harris, Managing Director; Missy Berger, Director of Finance; Lance Malburg, County Engineer; Todd Donaldson, Superintendent of Roads; Henry Wender, County Board Liaison; Mike Cline, Sagola Township Supervisor; Louis Sturm, Waucedah Township Supervisor; Denny Olson, Breitung Township Supervisor and Guy Livermore, Dickinson County Road Commission.

CITIZEN'S TIME: None

APPROVE/AMEND AGENDA: Chairman Carey asked if anyone had any amendments to the agenda. A motion was made by Commissioner Bilski and supported by Commissioner Johnson to amend the agenda to include Bridge Inspection RFP's. All ayes, and the motion carried.

APPROVE REPORTS: A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve the Managing Director, Director of Finance, Engineer, Superintendent, and Construction Supervisor reports as presented. All ayes and the motion carried.

APPROVE MINUTES: A motion was made by Commissioner Bilski and supported by Commissioner Johnson to approve the minutes from the February 13, 2024 Regular Meeting. All ayes and the motion carried.

BRIDGE INSPECTION REQUEST FOR PROPOSALS: Engineer Malburg presented the Board with the two RFP's received for Routine and Underwater Bridge Inspections and recommended Ayres. A motion was made by Commissioner Bilski and supported by Commissioner Johnson to award Routine and Underwater Bridge Inspections to RFP from Ayers in the amount of \$20,100.00. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, Commissioner Johnson – aye and Chairman Carey aye. The motion carried.

RFP REPORT

ROUTINE BRIDGE INSPECTIONS

Items Requested in RFP									
Consultant	experience	Qualified people	QC	references	SNBI or MBIS	update SI&A	Estimated time	itemized costs	Cost Estimate
Ayres	yes	yes	yes	yes	MBIS	yes	76 hour	No	\$ 13,100.00 **
UPEA	yes	yes	yes	yes	MBIS	yes	94 hour	yes	\$ 12,000.00

** if awarded both underwater cost reduction

RFP REPORT

Underwater BRIDGE INSPECTIONS

Items Requested in RFP							
Consultant	experience	Qualified people	QC	references	update SI&A	Itemized costs	Cost Estimate
Ayres	yes	yes	yes	yes	yes	No	\$ 8,400.00 ***
Fleis & Vandenbrink	yes	yes	yes	yes	yes	yes	\$ 12,000.00 plus mil

*** would reduce to \$7,000 if awarded both

APPROVE PAYMENTS: A motion was made by Commissioner Bilski and supported by Commissioner Johnson to approve payrolls in the amount of \$208,985.25. Roll Call Vote: Commissioner Johnson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve time checks in the amount of \$204,734.49. Roll Call Vote: Commissioner Johnson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Johnson to approve material bills in the amount of \$200,625.52. Roll Call Vote: Commissioner Johnson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

The total for the approved was \$614,345.26.

ADOPT RESOLUTIONS FOR 2027 CRITICAL BRIDGE FUNDING: Engineer Malburg informed the Board that the resolutions are required for 2027 Critical Bridge funding. A brief discussion took place. A motion was made by Commissioner Bilski and supported by Commissioner Olson to adopt the Priority Bridge List, County Road 569 structure #2202 and Groveland Mine structure #12877 resolutions. Roll Call Vote: Commissioner Olson – aye, Commissioner Johnson – aye, Commissioner Bilski – aye and Chairman Carey – aye. The motion carried.

ADOPT RESOLUTION AUTHORIZING MANAGING DIRECTOR HARRIS AND FINANCE DIRECTOR BERGER TO SIGN LOAN DOCUMENTS FOR PURCHASE OF 2024 CHEVY TRAVERSE: A motion was made by Commissioner Bilski and supported by Commissioner Johnson to authorize the Chairman to adopt resolution authorizing Managing Director Harris and Finance Director Berger to sign loan documents for the purchase of the 2024 Chevy Traverse. Roll Call Vote: Commissioner Johnson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

SIGN CONTRACTS WITH BACCO FOR COUNTY ROAD 573 NON-MOTORIZED AND COUNTY ROAD 581 PROJECTS: Director of Finance Berger stated the contracts need to be signed by the Board to be fully executed. A motion was made by Commissioner Bilski and supported by Commissioner Olson to sign the contracts with Bacco for the County Road 573 Non-Motorized and County Road 581 projects. Roll Call Vote: Commissioner Johnson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

VULCAN INDUSTRIAL PARK DISCUSSION: Managing Director Harris stated he has been approached by CESO, Inc. regarding the proposed development and expansion of a vacant warehouse located in the Vulcan Industrial Park. The company planning the expansion stated they will be using the Sturgeon Mill Road and Myners Drive. He went on to state that the Sturgeon Mill Road is currently on our certification maps, but Myners Drive is not. A discussion took place regarding adding Myners Drive onto the County Road system as a local road and designating both roads as "All Seasons". A motion was made by Commissioner Bilski and supported by Commissioner Johnson to add Myners Drive onto the County Road System and that both Sturgeon Mill Road and Myners Drive be designated as "All Seasons" effective immediately. Roll Call Vote: Commissioner Johnson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

COUNTY BOARD LIAISON: None

TOWNSHIP COMMENTS: None

CITIZENS TIME: None

COMMISSIONERS PRIVILEGE: Engineer Malburg informed the Board that MDOT has pulled the County Road 569 Bridge project for an in-depth review, and this may slow down the project.

Managing Director Harris stated he will be attending the CRA conference next week.

A motion was made by Commissioner Bilski and supported by Commissioner Johnson to adjourn. All ayes, and the motion carried. The meeting was adjourned at 6:20 P.M.

Jim Carey, Chairman

Missy Berger, Secretary