

**SPECIAL MEETING
DICKINSON COUNTY ROAD COMMISSION
TUESDAY, APRIL 23, 2024**

A Special Meeting of the Dickinson County Road Commission was held on Tuesday, April 23, 2024, at 4:30 P.M. in the Road Commission Office, located at 1107 S. Milwaukee Ave., Iron Mountain, MI 49801.

The meeting was called to order by Director of Finance Berger, and the Pledge of Allegiance was recited.

PRESENT: Commissioner Johnson, Commissioner Bilski, Commissioner Brisson, Commissioner Olson and Commissioner Carey

ABSENT: None

Also present were: Jim Harris, Managing Director; Missy Berger, Director of Finance and Lance Malburg, Engineer

CITIZEN'S TIME: None

APPOINT CHAIRMAN: Director of Finance Berger called for nominations to appoint a new Chairman. A motion was made by Commissioner Bilski and supported by Commissioner Johnson to appoint Commissioner Carey as Chairman. Director of Finance Berger called three times for other nominations, being none Commissioner Carey was appointed Chairman. Roll Call Vote: Commissioner Brisson – aye, Commissioner Olson – aye, Commissioner Johnson – aye, and Commissioner Bilski – aye. The motion carried.

APPOINT VICE CHAIRMAN: Chairman Carey called for nominations to appoint a new Vice Chairman. A motion was made by Chairman Carey and supported by Commissioner Olson to appoint Commissioner Bilski as Vice Chairman. Chairman Carey called three times for other nominations, being none, Commissioner Bilski was appointed Vice Chairman. Roll Call Vote: Commissioner Johnson – aye, Commissioner Brisson – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

APPOINT CLERK TO THE BOARD: Commissioner Bilski made a motion and supported by Commissioner Brisson to appoint Director of Finance Berger as Clerk to the Board. Roll Call Vote: Commissioner Olson – aye, Commissioner Johnson – aye, Commissioner Brisson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

SET REGULAR MEETING DATE AND TIME: A motion was made by Commissioner Bilski and supported by Commissioner Johnson to set the regular monthly meeting date to the 2nd Tuesday of the month at 6:00 P.M. Roll Call Vote: Commissioner Brisson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, Commissioner Johnson – aye, and Chairman Carey – aye. The motion carried.

APPROVE/AMEND AGENDA: Chairman Carey asked if anyone had any amendments to the agenda. Being none, a motion was made by Commissioner Brisson and supported by Commissioner Johnson to approve the agenda. All ayes, and the motion carried.

ADMINISTRATIVE SALARY REVIEWS: Managing Director Harris informed the Board that \$33,543 was originally budgeted for administrative employees, but recommended the amount be adjusted to \$32,825 per his breakdown. A lengthy discussion took place. A motion was made by Commissioner Brisson and supported by Commissioner Bilski to approve administrative increases as presented. Roll Call Vote: Commissioner Olson – aye, Commissioner Johnson – nay, Commissioner Brisson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

Increases:

Managing Director - \$5,222
 County Engineer - \$4,670
 Director of Finance - \$5,955
 Superintendent of Roads - \$3,475
 Shop Foreman - \$2,975
 Administrative Assistant - \$2,720
 Construction Foreman - \$3,016
 Office Manager - \$2,525
 Engineer Tech - \$2,267

APPROVE ADMINISTRATIVE BENEFITS & POLICY: Director of Finance Berger stated there were no changes to the policy. A brief discussion ensued. A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve administrative benefits & policy contract. Roll Call Vote: Commissioner Johnson – nay, Commissioner Bilski – aye, Commissioner Olson – nay, Commissioner Brisson – aye, and Chairman Carey – aye. The motion carried.

CITIZENS TIME: None

TOWNSHIP COMMENTS: None

COMMISSIONERS' PRIVILEGE: Engineer Malburg stated he will put together a Preventative Maintenance presentation as requested at the last regular meeting. A discussion took place. Managing Director Harris thanked the Board for their confidence and support.

A motion was made by Commissioner Bilski and supported by Commissioner Olson to adjourn at 5:20 A.M. All ayes, and the motion carried.

Jim Carey, Chairman

Missy Berger, Secretary