

**REGULAR MONTHLY MEETING
DICKINSON COUNTY ROAD COMMISSION
TUESDAY, MAY 14, 2024**

The Regular Monthly Meeting of the Dickinson County Road Commission was held on Tuesday, May 14, 2024 at 6:00 P.M. at the Road Commission office located at 1107 S. Milwaukee Ave., Iron Mountain, MI 49801.

The meeting was called to order by Chairman Carey and the Pledge of Allegiance was recited.

PRESENT: Commissioner Bilski, Commissioner Olson, Commissioner Brisson, Commissioner Johnson and Commissioner Carey

ABSENT: None

Also present were Jim Harris, Managing Director; Lance Malburg, Engineer; Todd Donaldson, Superintendent of Roads; Henry Wender, County Board Liaison; Karen Edberg, Sagola Township; Bob Edberg, Sagola Township; Mike Cline, Sagola Township Supervisor; Louis Sturm, Waucedah Township Supervisor and Denny Olson, Breitung Township Supervisor

CITIZEN'S TIME: None

APPROVE/AMEND AGENDA: Chairman Carey asked if anyone had any amendments to the agenda. A motion was made by Commissioner Bilski and supported by Commissioner Olson to add the Central UP Road Rally to the agenda as item 5a. All ayes, and the motion carried.

CENTRAL UP RALLY: Managing Director Harris stated that Central UP Rally is requesting permission to hold a race this summer using the same route as last year. He further stated that there has been no road damage from past races. A motion was made by Commissioner Bilski and supported by Commissioner Olson to grant the Central UP Rally race using the specified routes. Roll Call Vote: Commissioner Brisson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, Commissioner Johnson – aye and Chairman Carey – aye. The motion carried.

APPROVE REPORTS: A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve the Managing Director, Director of Finance, Engineer, Superintendent, and Construction Supervisor reports as presented. All ayes and the motion carried.

APPROVE MINUTES: A motion was made by Commissioner Bilski and supported by Commissioner Johnson to approve the minutes from the Special Meeting held on April 23, 2024, and the Regular Meeting held on April 9, 2024. All ayes and the motion carried.

APPROVE PAYMENTS: A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve payrolls in the amount of \$197,226.58. Roll Call Vote: Commissioner Johnson – aye, Commissioner Brisson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve time checks in the amount of \$367,003.68. Roll Call Vote: Commissioner Brisson – aye, Commissioner Johnson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve material bills in the amount of \$173,626.46. Roll Call Vote:

Commissioner Bilski – aye, Commissioner Johnson – aye, Commissioner Olson – aye, Commissioner Brisson – aye, and Chairman Carey – aye. The motion carried.

The total for the approved was \$737,856.72.

2023 FINAL BUDGET AMENDMENTS DISCUSSION: Director of Finance Berger provided the Board with spreadsheets detailing the final amendments. She informed the Board that total revenues for the year increased by \$3,031,704 and total expenditures increased by \$4,321,685 resulting in an ending fund balance of \$1,946,694. A brief discussion took place. A motion was made by Commissioner Bilski and supported by Commissioner Brisson to accept the final amendments as presented. Roll Call Vote: Commissioner Bilski – aye, Commissioner Johnson – aye, Commissioner Brisson – aye, Commissioner Olson – aye, and Chairman Carey – aye.

2023 PROGRAM REVENUE FINAL BUDGET AMENDMENT

Date: May 14, 2024

	<u>Estimated</u>	<u>Amendment #1</u>	<u>Final</u>	<u>As Amended</u>
MTF	5,500,000		161,925	5,661,925
Forest Acre	122,895			122,895
Extra Federal Aid Sale	22,256	(22,256)		0
577 Tire DEQ Match	355,344		(7,130)	348,214
577 Tire Tech Match	47,618	(5,136)	(2,263)	40,219
581/426 Federal Aid Sale	208,800			208,800
Cheese Factory Road	288,000	(72,552)		215,448
Turner Road - Sagola Twp	12,000			12,000
Turner Road - ARPA Funds	100,000			100,000
County Rd 581 Force	29,521		1,622	31,143
577 Hanbury Federal Aid Sale	246,773	(9,371)		237,402
577 Hanbury - DEQ	100,000		(100,000)	0
577 Hanbury - Tech	400,000		(400,000)	0
County Road 573 Bridge		77,543		77,543
County Road 577 Bridge		16,082		16,082
Countywide Millage	248,000	10,603	57	258,660
Local Stabilization Millage	120,000	7,734		127,734
Permit Fees	2,000		(358)	1,642
TL Revenue	938,937		91,755	1,030,692
NON TL Revenue	15,000	148,474	11	163,485
Commission Audit	50,000		(50,000)	0
RR XING - MDOT	0	0	10,208	10,208
Township Contributions	600,000	(600,000)		0
Breen - Harry Peterson		91,814		91,814
Breitung - Old Carney			249,787	249,787
Breitung -Turners Grade		126,702		126,702
Breitung - Water Woodbine			242,806	242,806
Felch - Six Mile		268,247		268,247
County Board - Six Mile		100,000		100,000
Norway - South Spruce		66,631		66,631
Norway - Ball Road		236,653		236,653
County Board - Ball Rd		72,551		72,551
Sagola - Sagola Streets		151,109		151,109
Waucedah - Swede Settlement		59,196		59,196
West Branch - 581		7,520		7,520
Gus Newberg	50,000		23,550	73,550
Refunds			768	768
Salvage Sales	3,000		2,020	5,020
Interest	6,000		41,545	47,545
Proceeds on Borrowing	209,000	739,040		948,040
Gain on Disposals		1,276,803		1,276,803
Abandonment Fees			750	750
Michigan Pension Fund Grant				0
Loretto Sand			17,264	17,264
Total	9,675,144	2,747,387	284,317	12,706,848

2023 PROGRAM EXPENDITURE FINAL BUDGET AMENDMENT

Date: May 14, 2024

	Original	Amendment #1	Final	As Amended
County Road 577 Tire	867,060		11,213	878,273
Cheese Factory Road	166,487	54,455	11,049	231,991
County Road 577 Glass	832,410		(120,717)	711,693
County Rd 581/426	350,432	51,622	22,242	424,296
Turner Road	224,000	175,014	37,427	436,441
581 Sign	32,802		16,515	49,317
Restoration Drainage Primary	1,000		(1,000)	0
Engineering Consultants	23,000	(23,000)		0
Countywide Painting Primary	15,000		(15,000)	0
Prior Years - Primary HM	0	8,657	202	8,859
Primary Road Maint	1,000,000	250,000	674,799	1,924,799
Pre-Eng Primary		10,183	39,261	49,444
Local Road HM	800,000	(800,000)		0
Breen - Harry Peterson		144,798	13,064	157,862
Breitung - Turners Grade		187,144	12,935	200,079
Breitung - Old Carney			380,049	380,049
Breitung - Water Woodbine			248,477	248,477
Felch - Six Mile		502,107	36,091	538,198
Norway - South Spruce		91,743	4,393	96,136
Norway - Ball Road		347,615	26,014	373,629
Sagola - Sagola Streets		219,986	13,831	233,817
Waucedah - Swede Settlement		86,453	6,846	93,299
West Branch - 581		7,520	(7,520)	0
Restoration Drainage Local	1,000	319	31	1,350
Countywide Painting Local	15,000		(15,000)	0
North County Line Guardrail	10,500	(10,500)		0
Pre-Eng Local		8,555	20,166	28,721
Local Road Maint	1,500,000	210,000	860,885	2,570,885
Prior Years - Local HM		1,197	28	1,225
County Road 577 Bridge		17,093	630	17,723
County Road 573 Bridge		83,109	3,452	86,561
County Road 569 Bridge	57,000		(3,635)	53,365
Primary Structure Maint	1,000	4,416	126	5,542
Cheese Factory Bridge		907	118	1,025
Local Structure Maint	1,000	3,085	95	4,180
Sidewalks	178,304	29,011	7,109	214,424
Michigan Pension Grant		1,276,803		1,276,803
State TL Maint	938,937		91,756	1,030,693
State TL Non Maint	15,000	149,727	(1,241)	163,486
Equipment - Direct	990,000		608,624	1,598,624
Equipment - Indirect	500,000		287,904	787,904
Equipment - Operational	250,000	160,000	(17,707)	392,293
Less Equipment Rentals	(2,000,000)		(565,358)	(2,565,358)
Interest Expense	19,400		(293)	19,107
Long Term Debt	245,552		120	245,672
Distributive Expense	2,443,637		(2,443,637)	0
Administrative Expense	250,000		376,973	626,973
Less Overhead	(90,000)		(33,230)	(123,230)
Capital Outlay	241,000	723,108	3,235	967,343
Less Depreciation	(330,000)		(180,764)	(510,764)
Infrastructure Fund	60,000		(60,000)	0
Total	9,609,521	3,971,127	350,558	13,931,206

AWARD LAKE MARY PROJECT: Managing Director Harris informed the Board that there are two bid tabs, one for Lake Mary North and one for Lake Mary North/South. He then read the bids aloud. A brief discussion took place. A motion was made by Commissioner Bilski and supported by Commissioner Johnson to award the alternate bid to low bidder Bacco Construction in the amount of \$95,290.90. Roll Call Vote: Commissioner Brisson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, Commissioner Johnson – aye, and Chairman Carey – aye. The motion carried.

Waucedah Township Paving BID TABULATION

Bid opening 5/7/2024 12 noon

Lake Mary North

Item	Quantity	Unit	Engineers Estimate		Bacco Construction Co		Payne & Dolan Inc		Midwest Asphalt	
			Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
Mobilization	1	LSum	\$ 7,100.00	\$ 7,100.00	\$ 9,000.00	\$ 9,000.00	\$12,000.00	\$ 12,000.00	None listed	\$ 2,500.00
Pulverize Existing Asphalt	5,260	Syd	\$ 1.75	\$ 9,205.00	\$ 1.09	\$ 5,733.40	\$ 0.62	\$ 3,261.20	\$ 1.66	\$ 8,731.60
Roadway Grading	21.50	Station	\$ 650.00	\$ 13,975.00	\$ 375.00	\$ 8,062.50	\$ 410.00	\$ 8,815.00	\$ 261.63	\$ 5,625.00
23A Gravel Base	50	Ton	\$ 38.00	\$ 1,900.00	\$ 50.00	\$ 2,500.00	\$ 38.00	\$ 1,900.00	\$ 24.13	\$ 1,206.25
HMA, 4EL (or LVSP) 220lb/Syd (Su	570	Ton	\$ 102.00	\$ 58,140.00	\$ 81.50	\$ 46,455.00	\$ 97.50	\$ 55,575.00	\$ 118.82	\$ 67,725.00
Traffic Control, Complete	1	LSum	\$ 6,000.00	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,100.00	\$ 5,100.00	None listed	\$ 6,000.00
			As Calculated	\$ 96,320.00	\$ 74,750.90	\$ 86,651.20	\$ 91,787.85			
			As Read		\$ 74,750.90	\$ 86,651.20	\$ 91,787.85			

ALTERNAE BID

LAKE MARY NORTH AND SOUTH

Item	Quantity	Unit	Engineers Estimate		Bacco Construction Co		Payne & Dolan Inc		Midwest Asphalt	
			Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
Mobilization	1	LSum	\$ 9,400.00	\$ 9,400.00	\$ 9,000.00	\$ 9,000.00	\$12,000.00	\$ 12,000.00	None Listed	\$ 2,500.00
Pulverize Existing Asphalt	7,090	Syd	\$ 1.75	\$ 12,407.50	\$ 1.01	\$ 7,160.90	\$ 0.62	\$ 4,395.80	\$ 1.60	\$ 11,344.00
Roadway Grading	29	Station	\$ 650.00	\$ 18,850.00	\$ 375.00	\$ 10,875.00	\$ 410.00	\$ 11,890.00	\$ 258.00	\$ 7,482.00
23A Gravel Base	50	Ton	\$ 38.00	\$ 1,900.00	\$ 50.00	\$ 2,500.00	\$ 38.00	\$ 1,900.00	\$ 24.13	\$ 1,206.50
HMA, 4EL (or LVSP) 220lb/Syd (Su	770	Ton	\$ 102.00	\$ 78,540.00	\$ 81.50	\$ 62,755.00	\$ 97.50	\$ 75,075.00	\$ 115.00	\$ 88,550.00
Traffic Control, Complete	1	LSum	\$ 6,000.00	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 9,400.00	\$ 9,400.00	\$ 8,500.00	\$ 8,500.00
			As Calculated	\$ 127,097.50	\$ 95,290.90	\$ 114,660.80	\$ 119,582.50			
			As Read		\$ 95,290.90	\$ 114,660.80	\$ 119,582.50			

AWARD SCHETTLER/BECKER DRIVE PROJECT: Managing Director Harris read the bids aloud. A brief discussion ensued. A motion was made by Commissioner Bilski and supported by Commissioner Brisson to award to low bidder Bacco Construction in the amount of \$ 232,129.70. Roll Call Vote: Commissioner Johnson – aye, Commissioner Olson – aye, Commissioner Brisson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

Breitung Township Paving BID TABULATION

Bid opening 5/7/2024 12 noon

Schettler/Becker Drives

Item	Quantity	Unit	Engineers Estimate		Bacco Construction Co		Payne & Dolan Inc		FA Industrial	
			Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
Mobilization	1	LSum	\$ 25,800.00	\$ 25,800.00	\$23,200.00	\$ 23,200.00	\$18,500.00	\$ 18,500.00	\$ 20,870.00	\$ 20,870.00
Culvert, Remove	4	Each	\$ 650.00	\$ 2,600.00	\$ 382.00	\$ 1,528.00	\$ 900.00	\$ 3,600.00	\$ 400.00	\$ 1,600.00
HMA Pulverizing	13,900	Syd	\$ 1.75	\$ 24,325.00	\$ 0.59	\$ 8,201.00	\$ 0.55	\$ 7,645.00	\$ 2.70	\$ 37,530.00
Roadway Grading	62.50	Sta	\$ 650.00	\$ 40,625.00	\$ 330.00	\$ 20,625.00	\$ 350.00	\$ 21,875.00	\$ 270.50	\$ 16,906.25
Ditch Cleanout	3	Sta	\$ 350.00	\$ 1,050.00	\$ 1,050.00	\$ 3,150.00	\$ 600.00	\$ 1,800.00	\$ 1,885.00	\$ 5,655.00
12" CSP Culvert, Class A	24	Ft	\$ 120.00	\$ 2,880.00	\$ 90.30	\$ 2,167.20	\$ 126.00	\$ 3,024.00	\$ 75.00	\$ 1,800.00
15" CSP Culvert, Class A	85	Ft	\$ 150.00	\$ 12,750.00	\$ 107.00	\$ 9,095.00	\$ 145.00	\$ 12,325.00	\$ 83.35	\$ 7,084.75
18" CSP Culvert, Call A	120	Ft	\$ 180.00	\$ 21,600.00	\$ 119.00	\$ 14,280.00	\$ 155.00	\$ 18,600.00	\$ 90.00	\$ 10,800.00
22A Gravel base	100	Ton	\$ 38.00	\$ 3,800.00	\$ 36.50	\$ 3,650.00	\$ 37.00	\$ 3,700.00	\$ 20.00	\$ 2,000.00
HMA 4EL (or LVSP)	1,610	Ton	\$ 102.00	\$ 164,220.00	\$ 77.00	\$ 123,970.00	\$ 85.50	\$ 137,655.00	\$ 89.80	\$ 144,578.00
Erosion Control Silt Fence	500	Ft	\$ 6.00	\$ 3,000.00	\$ 3.70	\$ 1,850.00	\$ 3.00	\$ 1,500.00	\$ 3.88	\$ 1,940.00
Slope Restoration Type B	1,230	Syd	\$ 25.00	\$ 30,750.00	\$ 9.45	\$ 11,623.50	\$ 2.75	\$ 3,382.50	\$ 5.50	\$ 6,765.00
Mulch Blanket	1230	Syd	\$ 6.00	\$ 7,380.00	\$ 1.00	\$ 1,230.00	\$ 1.00	\$ 1,230.00	\$ 1.50	\$ 1,845.00
Rip Rap	20	Syd	\$ 60.00	\$ 1,200.00	\$ 103.00	\$ 2,060.00	\$ 75.00	\$ 1,500.00	\$ 83.00	\$ 1,660.00
Traffic Control, Complete	1	LSum	\$ 6,000.00	\$ 6,000.00	\$ 5,500.00	\$ 5,500.00	\$ 5,900.00	\$ 5,900.00	\$ 3,500.00	\$ 3,500.00
			As Calculated	\$ 347,980.00	\$ 232,129.70	\$ 242,236.50	\$ 264,534.00			
			As Read		\$ 232,129.70	\$ 242,236.50	\$ 264,709.00			

COUNTY ROAD 573 DISCUSSION: Managing Director Harris stated that he has been in contact with the Norway Township Board and Legislators regarding funding for reconstructing County Road 573. He further stated that we will know more after the State's Budget is finalized this summer. A discussion took place.

AUTHORIZE CHAIRMAN & 2 MEMBERS TO SIGN MDOT ENGINEERING REIMBURSEMENT: A motion was made by Commissioner Bilski and supported by Commissioner Brisson to authorize the Chairman and two (2) Board members to sign the Engineering Reimbursement Form. Roll Call Vote: Commissioner Bilski – aye, Commissioner Olson – aye, Commissioner Brisson - aye, Commissioner Johnson – aye, and Chairman Carey – aye. The motion carried.

PINE MOUNTAIN TRAFFIC CONTROL ORDER: A motion was made by Commissioner Bilski and supported by Commissioner Brisson to authorize the Chairman to sign the Pine Mountain Traffic Control Order. Roll Call Vote: Commissioner Brisson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, Commissioner Johnson – aye, and Chairman Carey – aye. The motion carried.

COUNTY BOARD LIAISON: County Board Liaison Henry Wender had nothing to report.

TOWNSHIP COMMENTS: Denny Olson, Breitung Township Supervisor stated that the Breitung Township Board would like to do an additional Local Road Project on Collins Road this year. A discussion took place. The Board agreed and directed the staff to start the bid process. He informed the Board of the Township Association Meeting will be held Monday, May 20th. Louis Sturm, Waucedah Township Supervisor inquired about fixing the water running across US2 near the spring issue. He also as asked if the Sturgeon River sign be put back up at the bridge on US2 near Loretto.

CITIZENS TIME: None

COMMISSIONERS PRIVILEGE: Engineer Malburg updated the Board on the County Road 573 overlay, Leeman Road and County Road 569 Bridge projects.

Director of Finance Berger informed the Board that the office staff will be attending the Finance & HR conference next week, and the 2023 audit is currently underway.

Managing Director Harris stated that a zoom meeting will be taking place this week with Senator McBroom regarding the log/farm plate issue.

A motion was made by Commissioner Bilski and supported by Commissioner Johnson to adjourn. All ayes, and the motion carried. The meeting adjourned at 6:49 P.M.

Jim Carey, Chairman

Jim Harris, Acting Secretary