

**REGULAR MONTHLY MEETING
DICKINSON COUNTY ROAD COMMISSION
TUESDAY, OCTOBER 8, 2024**

The Regular Monthly Meeting of the Dickinson County Road Commission was held on Tuesday, October 8, 2024, at 6:00 P.M. at the Road Commission office located at 1107 S. Milwaukee Ave., Iron Mountain, MI 49801.

The meeting was called to order by Chairman Carey and the Pledge of Allegiance was recited.

PRESENT: Commissioner Bilski, Commissioner Olson, Commissioner Brisson and Commissioner Carey

ABSENT: Commissioner Johnson (Excused)

Also present were: Jim Harris, Managing Director; Missy Berger, Director of Finance; Lance Malburg, Engineer; Todd Donaldson, Superintendent of Roads; Henry Wender, County Board Liaison; Mike Cline, Sagola Township Supervisor; Denny Olson, Breitung Township Supervisor; Louis Sturm, Waucedah Township Supervisor; Mike Salczenko, Dickinson County Road Commission and Guy Livermore, Dickinson County Road Commission

CITIZEN'S TIME: None

APPROVE/AMEND AGENDA: Chairman Carey asked if anyone had any amendments to the agenda, being none, a motion was made by Commissioner Bilski and supported by Commissioner Olson to approve the agenda. All ayes and the motion carried.

APPROVE REPORTS: A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve the Managing Director, Director of Finance, Engineer, Superintendent, and Construction Supervisor reports as presented. All ayes and the motion carried.

APPROVE MINUTES: A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve the minutes from the Regular Meeting held on September 10, 2024. All ayes and the motion carried.

APPROVE PAYMENTS: A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve payrolls in the amount of \$190,311.70. Roll Call Vote: Commissioner Brisson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve time checks in the amount of \$204,289.13. Roll Call Vote: Commissioner Brisson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve material bills in the amount of \$468,401.88. Roll Call Vote: Commissioner Olson – aye, Commissioner Brisson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

The total for the approved was \$863,002.71.

2024 PROGRAM BUDGET AMENDMENTS: Director of Finance Berger presented the Board the Program Revenue and Expenditure budget amendments breakdowns. She went on to explain the increase of \$1,861,071.17 in Revenue and the increase of \$1,639,965.02 in Expenditure.

A motion was made by Commissioner Brisson and supported by Commissioner Olson to approve and accept the 2024 Program Revenue and Expenditure Budget Amendments as presented. Roll Call Vote: Commissioner Brisson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

PROGRAM REVENUE BUDGET AMENDMENT #1

Presented to the Board
On October 8, 2024

	Budget	Budget Adjustments	Actual	Variance Dollar
MTF FUNDS - ENGINEERING	(10,000.00)		(10,000.00)	-
MTF FUNDS - PRIMARY	(3,787,600.00)		(2,195,977.48)	1,591,622.52
MTF FUNDS - LOCAL	(1,336,800.00)		(772,100.10)	564,699.90
MTF FUNDS - PRIMARY URBAN	(334,200.00)		(199,774.03)	134,425.97
MTF FUNDS - LOCAL URBAN	(111,400.00)		(71,975.96)	39,424.04
MTF FUNDS - SNOW	(20,000.00)		-	20,000.00
MILLAGE	(250,000.00)	(25,294.93)	(275,294.93)	-
PERSONAL PROP TAXES	(125,000.00)	9,417.76	(115,582.24)	-
CR 569 BRIDGE - STATE		(223,800.00)	(70,024.52)	153,775.48
CR 569 BRIDGE - FEDERAL	(1,900,000.00)	110,000.00	(560,196.20)	1,229,803.80
STATE AID FOREST ROAD	(122,895.00)		-	122,895.00
CR 581 D FUNDS	(67,463.00)		-	67,463.00
CR 581 - FEDERAL AID	(446,883.00)	(0.30)	(446,883.30)	-
CR 577 HAMBURY - EGLE		(400,000.00)	(400,000.00)	-
CR 577 HAMBURY - TECH		(79,084.54)	(79,084.54)	-
SOYBEAN GRANT	(20,000.00)		(20,000.00)	-
SAFETY HEADPHONE GRANT		(4,038.44)	(4,038.44)	-
SCHETTLER/BECKER - BREITUNG		(174,098.00)		174,098.00
COLLINS - BREITUNG		(94,274.00)		94,274.00
LAKE MARY - WAUCEDAH		(71,468.00)		71,468.00
LAKE LOUISE GUARDRAIL - WAUCEDAH		(17,898.00)		17,898.00
PRIMARY ROAD H.M. 573	(200,000.00)	200,000.00	-	-
CR 573 STATE GRANT			-	-
STATE T/L MAINT REV	(1,001,000.00)	(360,000.00)	(909,321.32)	451,678.68
STATE NON T/L MAINT	(50,000.00)	(503,468.12)	(107,042.12)	446,426.00
SALVAGE SALES	(2,500.00)	(7,834.63)	(10,334.63)	-
INTEREST EARNED	(15,000.00)	5,000.00	(7,223.59)	2,776.41
PERMITS	(2,000.00)	(470.00)	(2,470.00)	-
GUS NEWBERG	(60,000.00)		(59,227.11)	772.89
REFUNDS, REBATES, REIMBUR		(656.65)	(656.65)	-
EQUIPMENT RETIREMENTS			(308.68)	(308.68)
G/L EQUIPMENT DISPOSAL		(98,203.32)	(98,203.32)	-
PROCEEDS ON BORROWING	(216,000.00)	(124,900.00)	(129,938.28)	210,961.72
Revenue Total:	(10,078,741.00)	(1,861,071.17)	(6,345,657.44)	5,394,154.73

PROGRAM EXPENSE BUDGET AMENDMENT #1

Presented to the Board
On October 8, 2024

	Budget		Actual	Variance Dollar
	Budget	Adjustments		
CONSULTANTS/PERMITS EGLE	117,500.00	(117,500.00)	-	-
PRIMARY ROAD H.M. - CR573	400,000.00	(400,000.00)	-	-
577 HAMBURY GLASS		156,752.71	156,752.71	-
2024 CR 573 MOTORIZED PORTION		49,094.44	49,094.44	-
COUNTY ROAD 581 - 2024	706,000.00	(45,000.00)	645,326.96	(15,673.04)
COUNTY ROAD 573 - STATE GRANT		52,493.37	52,493.37	-
PRE-ENG FUTURE PROJECTS		20,986.77	20,986.77	-
REST OF DRAINAGE - PRIMARY	1,500.00		-	(1,500.00)
CR 569 BRIDGE	2,000,000.00	255,000.00	733,975.71	(1,521,024.29)
NON MOTORIZED 2024 CR 573	200,000.00	(40,000.00)	152,259.66	(7,740.34)
PRIMARY ROAD MAINTENANCE	1,475,000.00	258,000.00	1,433,752.16	(291,247.84)
PRIM RD. STRUCT - MAINT	1,000.00		-	(1,000.00)
REST OF DRAINAGE - LOCAL	1,500.00		659.25	(840.75)
SCHETTLER/BECKER - BREITUNG		232,130.00	515.66	(231,614.34)
COLLINS - BREITUNG		125,699.00		(125,699.00)
LAKE MARY - WAUCEDAHL		95,291.00	960.00	(94,331.00)
LAKE LOUISE GUARDRAIL - WAUCEDAHL		23,864.00		(23,864.00)
PRE-ENG. FUTURE LOCAL RD PROJECT		13,425.77	13,425.77	-
LOCAL ROAD MAINTENANCE	1,664,000.00	(59,000.00)	1,136,681.13	(468,318.87)
LO RD. STRUCT - MAINT	1,000.00	2,026.58	3,026.58	-
EQUIPMENT EXPENSE DIRECT	1,000,000.00		621,142.46	(378,857.54)
INDIRECT EXPENSE	500,000.00		374,148.08	(125,851.92)
OPERATING EXPENSE	400,000.00		288,033.11	(111,966.89)
DISTRIBUTIVE EXPENSE	2,432,176.00		1,839,311.02	(592,864.98)
ADMINISTRATIVE EXPENSE	185,000.00	150,000.00	262,822.72	(72,177.28)
OVERHEAD - TL MAINT			(133,241.99)	(133,241.99)
OVERHEAD - TL NON MAINT			(10,328.47)	(10,328.47)
STATE TRUNKLINE EXPENSE	1,001,000.00	200,000.00	1,017,313.73	(183,686.27)
STATE NON-MAINTENANCE	50,000.00	566,212.13	616,212.13	-
INFRASTRUCTURE FUND	60,000.00	(60,000.00)		-
CAPITAL OUTLAY	227,000.00	266,076.77	361,676.77	(131,400.00)
LONG TERM DEBT PRINCIPAL	303,517.00		297,063.35	(6,453.65)
INTEREST EXPENSE	51,925.00	2,412.48	54,337.48	-
DEPRECIATION	(400,000.00)	(100,000.00)		500,000.00
EQUIPMENT RENTALS	(2,500,000.00)		(1,970,427.63)	529,572.37
Expense Total:	9,878,118.00	1,639,965.02	8,017,972.93	(3,500,110.09)

AUTHORIZE REQUEST FOR REMOVAL FROM CORRECTIVE ACTION PLAN FOR OPEB: Director of Finance Berger explained to the Board that the Road Commission's Other Post Retirement Benefits (OPEB) currently is funded above the 40% requirement and that she would like Board approval to request the removal from Corrective Action Plan. She went on to request that the Road Commission continue to fund the MERS Health Insurance Trust in the amount of \$5,000 per month starting in 2025. A motion was made by Commissioner Bilski and supported by Commissioner Olson to request the Local Retirement Team to remove the Dickinson County Road Commission from Corrective Action Plan for the OPEB system and to continue to fund the MERS Health Insurance Trust in the amount of 5,000.00 per month starting in 2025. Roll Call Vote: Commissioner Brisson – aye, Commissioner Bilski – aye, Commissioner Olson – aye and Chairman Carey – aye. The motion carried.

SIGN RESOLUTION AUTHORIZING ENGINEER MALBURG TO SIGN MDOT CONTRACT FOR COUNTY ROAD 581 PROJECT: Engineer Malburg explained to the Board the resolution is needed to receive the D funds for the County Road 581 project. A motion was made by Commissioner Bilski and supported by Commissioner Olson to sign the resolution authorizing Engineer Malburg to sign the MDOT contract for the County Road 581 project. Roll Call Vote: Commissioner Brisson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey - aye. The motion carried.

BOARD AUTHORIZATION FOR ADVERTISING FOR A RENEWABLE DEAD DEER CONTRACT: Managing Director Harris stated that the Dead Deer Contract needs to be renewed and requested authorization to advertise the renewal. A brief discussion ensued. A motion was made by Commissioner Bilski and supported by Commissioner Olson to advertise the Dead Deer Contract Bid. All ayes and the motion carried.

LETTER OF INTENT FOR UNION NEGOTIATIONS: Managing Director Harris stated that he has been in contact with Labor Attorney Michael Kluck to start the negotiation process. He went on to request two Board members be part of the negotiating committee. Chairman Carey and Commissioner Brisson volunteered, and Commissioner Olson stated he would volunteer as an alternate. Managing Director Harris stated once enough information has been compiled, he would schedule a committee meeting.

OELKE DRIVE ALL-SEASON DISCUSSION: Managing Director Harris stated that Oelke Drive is a Local Road that was built to All-Seasons standards but was not designated as an All-Seasons Road at the time. Breitung Township Supervisor Olson gave a history of the construction of Oelke Drive as access for a future Industrial Park. Managing Director Harris stated that the Fuel Depot being built will need access to Oelke Drive. A discussion ensued. A motion was made by Commissioner Bilski and supported by Commissioner Brisson to designate Oelke Drive as an All-Season Road. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, Commissioner Brisson – aye, and Chairman Carey – aye. The motion carried.

COUNTY BOARD LIAISON: None

TOWNSHIP COMMENTS: Louis Sturm, Waucedah Township Supervisor thanked the Board for the line painting on North Lake Louise Drive and inquired when the Guardrail and Lake Mary projects will be started. Managing Director Harris stated he would follow up regarding the Guardrail project. Engineer Malburg stated the Lake Mary project will be started next week. Denny Olson, Breitung Township Supervisor thanked the Board for designating Oelke Drive as All-Seasons.

CITIZENS TIME: None

COMMISSIONERS PRIVILEGE: Engineer Malburg stated that the remaining Local Road Projects scheduled should be started in the next couple of days, and paving should be done within the next week or two. He went on to state that P.K. Contracting is nearly done road painting and hope to be done this week. He then updated the Board on the progress of the County Road 569 bridge project and stated the bridge should be open to traffic around the first week of November. Lastly, he informed the Board at the Rural Task Force Training session he attended it was stressed that All-Seasons Roads should only consist of Primary Roads.

Director of Finance Berger stated she changed the name on the Status of Funds to Cash on Hand instead of Money Market. She explained that years ago monies were held in a Money Market and explained how the County Treasurer invests funds.

Managing Director Harris stated he attended the Superior Region Bridge Funding meeting, and we are receiving funding for the Groveland Mine Culverts. He then stated that Engineer Malburg will attend a meeting in Lansing to try and secure funding for the County Road 569 Foster City Bridge. He then stated that closing on the Brouillette Property took place today.

The Managing Director then asked if a commissioner would like to attend the November 4th County Board Appropriation meeting. Commissioner Brisson stated he would like to attend. Lastly, he updated the Board on the Mower Max demo he attended earlier in the day, and the used Truck we purchased to replace unit #231 will be ready for use by winter operations.

Commissioner Brisson inquired about stakes on Bush Lake Road. Superintendent of Roads Donaldson said would look into and follow up with the Board.

Chairman Carey asked about the two poles sticking up on the Johnson Road. Superintendent of Roads Donaldson stated he is not sure why this happened, and they were going to grind them down.

Commissioner Olson thanked Engineer Malburg and Managing Director Harris for their efforts on getting funding for bridges.

A motion was made by Commissioner Bilski and supported by Commissioner Olson to adjourn. All ayes, and the motion carried. The meeting was adjourned at 6:44 P.M.

Jim Carey, Chairman

Missy Berger, Secretary