

**REGULAR MONTHLY MEETING
DICKINSON COUNTY ROAD COMMISSION
TUESDAY, JANUARY 14, 2025**

The Regular Monthly Meeting of the Dickinson County Road Commission was held on Tuesday, January 14, 2025, at 6:00 P.M. at the Road Commission office located at 1107 S. Milwaukee Ave., Iron Mountain, MI 49801.

The meeting was called to order by Chairman Carey and the Pledge of Allegiance was recited.

PRESENT: Commissioner Bilski, Commissioner Olson and Commissioner Carey

EXCUSED: Commissioner Brisson and Commissioner Johnson

Also present were: Jim Harris, Managing Director; Katie Davis, Administrative Assistant; Todd Donaldson, Superintendent of Roads and Lance Malburg, Engineer Dickinson County Road Commission. Louis Sturm, Waucedah Township; Denny Olson, Breitung Township; Ryan Mulder, Sagola Township; Peter Swanson, County Board Liaison;

CITIZEN'S TIME: None

APPROVE/AMEND AGENDA: Chairman Carey asked if anyone had any amendments to the agenda. Engineer Malburg, requested to add the approval of a signature to County Rd 581 project cover page per MDOT as item 10A. A motion was made by Commissioner Olson and supported by Commissioner Bilski to amend the agenda. All ayes, and the motion carried.

APPROVE REPORTS: A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve the Managing Director, Director of Finance, Engineer, Superintendent, and Construction Supervisor reports as presented. All ayes and the motion carried.

APPROVE MINUTES: A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve the minutes from Regular Meetings from November 12, 2024 and December 10, 2024, and Special Meeting from December 30, 2024. All ayes and the motion carried.

APPROVE PAYMENTS: A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve payrolls in the amount of \$343,101.26. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve time checks in the amount of \$356,482.85. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve material bills in the amount of \$316,848.26. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

The total for the approved was \$1,016,432.37.

ACKNOWLEDGMENT OF BUSINESS CONDUCTED WITH EXISTING BOARD MEMBERS AND THE DICKINSON COUNTY ROAD COMMISSION (Bilski Enterprises, Johnson Farms, Carey Logging and Quintin Olson Enterprises, LLC.): All members acknowledged.

APPROVE BID DATES AND AUTHORIZE LET BIDS FOR 2025:

A motion was made by Commissioner Bilski and supported by Commissioner Olson to Approve Bid Dates and Authorized Let Bids for 2025. Roll Call Vote: Commissioner Bilski – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

AUTHORIZE COUNTY ROAD 581 PROJECT COVER PAGE SIGNED:

Engineer Malburg addressed the Board that the cover page for County Road 581 project needed to be signed now to be submitted to MDOT. Delay in being signed would push the bid dates out by 2 months. A motion was made by Commissioner Bilski and supported by Commissioner Olson to Approve signing County Road 581 Project Cover page. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

APPROVE MEETING DATES FOR 2025:

Managing Director Harris recommended that the meetings continue to be on the 2nd Tuesday of the month at 6:00 P.M. A motion was made by Commissioner Bilski and supported by Commissioner Olson to Approve Meeting Dates as presented. Roll Call Vote: Commissioner Bilski – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

AUTHORIZE CLOSING OF PINE MOUNTAIN ROAD FOR SKI

TOURNAMENTS: Managing Director Harris stated this is the annual closure, and that he has been in contact with Tournament Officials. A motion was made by Commissioner Bilski and supported by Commissioner Olson to Authorize the Closing of Pine Mountain Road for Ski Jump Tournaments being held on February 21st through February 23rd, 2025. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

DISCUSS/ADOPT BOARD POLICY ON SOCIAL MEDIA AND EMPLOYEE

POLICY ON SOCIAL MEDIA: Managing Director Harris explained the Road Commissions' insurance pool, Michigan County Road Commission Self Insurance Pool, recommended a social media policy be put in place. The policy was written and presented by the Pool and reviewed by Managing Director Harris and Finance Director Berger before being submitted to the Board. A motion was made by Commissioner Bilski to adopt both the Board and Employee Policy and supported by Commissioner Olson. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. Motion carried.

AUTHORIZE CHAIRMAN TO SIGN ACT 51 MAPS:

Engineer Malburg presented a PowerPoint presentation to show the MTF changes to the County roads, specifically the Urban areas. Changes have been updated on Act 51 Maps. It was explained how the changes will add funding of an increase of approximately \$100,000 to the MTF. A motion was made by Commissioner Bilski and supported by Commissioner Olson. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. Motion carried.

COUNTY BOARD LIAISON:

Peter Swanson introduced himself to the Road Commission. Commented on plowing, appreciates what we do and looks forward to working with us. Inquired about patch area on Peavy Falls Rd.

TOWNSHIP COMMENTS:

Ryan Mulder, Sagola Township introduced himself.

Denny Olson, Breitung Township, stated Breitung Townships concerns with traffic safety along US-2 and will be looking into adding street lights to the southside of highway between Home Depot and Walmart until a decision is made regarding better traffic control with roundabouts or moving of a traffic signal. Breitung Township is also working to set up a meeting with residents on E Bar D Rd and Woodland Drive to discuss improvement plans. Breitung Township has \$600,000 to put into roads, roads are a priority.

Louis Sturm, Waucedah Township stated he received a few calls regarding speed limit signage on the Quinnesec side of Lake Antoine Rd. Waucedah Township is interested in 2025 projects.

CITIZENS TIME: None

COMMISSIONERS PRIVILEGE: Engineer Malburg presented an updated project estimates for 2025. A brief discussion took place around the high regards that the Road Commission received at the TRB Conference in Washington D.C. and from Michigan Tech report for its rubberized asphalt projects.

A motion was made by Commissioner Bilski and supported by Commissioner Olson to adjourn. All ayes, and the motion carried. The meeting adjourned at 6:41 P.M.

Jim Carey, Chairman

Katie Davis, Acting Secretary