

**SPECIAL MEETING
DICKINSON COUNTY ROAD COMMISSION
MONDAY, APRIL 28, 2025**

A Special Meeting of the Dickinson County Road Commission was held on Monday, April 28, 2025, at 3:00 P.M. in the Road Commission Office, located at 1107 S. Milwaukee Ave., Iron Mountain, MI 49801.

The meeting was called to order by Chairman Carey, and the Pledge of Allegiance was recited.

PRESENT: Commissioner Johnson, Commissioner Bilski, Commissioner Brisson, Commissioner Olson and Commissioner Carey

ABSENT: None

Also present were: Jim Harris, Managing Director; Missy Berger, Director of Finance; Katie Davis, Administrative Assistant and Guy Livermore, Dickinson County Road Commission

CITIZEN'S TIME: None

APPROVE/AMEND AGENDA: Chairman Carey asked if anyone had any amendments to the agenda. Being none, a motion was made by Commissioner Brisson and supported by Commissioner Bilski to approve the agenda. All ayes, and the motion carried.

AWARD 23A GRAVEL BID: Managing Director Harris stated he contacted the owners of the Fleetwood Pit regarding Midwest Gravel, Inc.'s bid, and confirmed they do not have access. He then informed the Board of Coleman Engineering's material test results from gravel in the Chuck Williams Pit. A brief discussion took place. A motion was made by Commissioner Brisson and supported by Commissioner Johnson to award the 23A Gravel Bid to low bidder Midwest Gravel Inc.'s Chuck Williams Pit bid. Roll Call vote: Commissioner Johnson – aye, Commissioner Brisson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

23A Aggregate

Bid Opening

BID TAB

3/4/2025

12:00 Noon

item	Tons	Midwest Gravel Inc.		Iron City Enterprises	
		PRICE/TON	COST	PRICE/TON	COST
Fleetwood Pit	20,000	\$ 4.20	\$ 84,000.00	\$ 5.68	\$ 113,600.00
			\$ -		\$ -
			\$ -		\$ -
Chuck Williams Pit-Sagala	20,000	\$ 4.20	\$ 84,000.00		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
As Read			\$ 84,000.00		\$ 113,600.00

ADMINISTRATIVE SALARY REVIEWS: Managing Director Harris informed the Board that \$23,715 increase was originally budgeted for administrative employees, but noted the budget was set to low to provide for competitive wages and requested the amount be adjusted to \$50,000 per his breakdown. A lengthy discussion took place. A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve administrative increases as presented. Roll Call Vote: Commissioner Olson – nay, Commissioner Johnson – nay, Commissioner Brisson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

Yearly Increases:

Managing Director - \$5,230

County Engineer - \$8,973

Director of Finance - \$6,104

- Superintendent of Operations - \$5,933
- Shop Supervisor - \$6,423
- Assistant Director of Finance- \$2,936
- Construction/Maintenance Superintendent - \$6,967

Office Manager - \$2,451

Engineer Tech - \$4,983

- Job titles were also revised by Managing Director Harris to better represent positions held.

APPROVE ADMINISTRATIVE BENEFITS & POLICY: Director of Finance Berger asked for approval from the Board to increase the Life Insurance to \$20,000 to align with the union. A brief discussion ensued. A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve administrative benefits &

policy contract with the increase of \$20,000. Roll Call Vote: Commissioner Johnson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, Commissioner Brisson – aye, and Chairman Carey – aye. The motion carried.

PRESENTATION & APPROVE FINAL 2024 BUDGET AMENDMENTS: Director of Finance Berger went over the Final Program Budget Amendments with the Board. A brief discussion ensued. A motion was made by Commissioner Bilski and supported by Commissioner Olson to approve and accept the Final Program Budget Amendments as presented. Roll Call vote: Commissioner Bilski – aye, Commissioner Brisson – aye, Commissioner Johnson – aye, Commissioner Olson – aye, and Chairman Carey – aye. The motion carried.

PROGRAM REVENUE FINAL BUDGET AMENDMENT *Approved 4/28/25*

Presented to the Board
On Monday, April 28, 2025

	Original Budget	Amendment #1	Final Amendment	Actual
MTF FUNDS - ENGINEERING	(10,000.00)			(10,000.00)
MTF FUNDS - PRIMARY	(3,787,600.00)		(85,893.01)	(3,873,493.01)
MTF FUNDS - LOCAL	(1,336,800.00)		(24,831.72)	(1,361,631.72)
MTF FUNDS - PRIMAY URBAN	(334,200.00)		(17,633.30)	(351,833.30)
MTF FUNDS - LOCAL URBAN	(111,400.00)		(15,960.91)	(126,760.91)
MTF FUNDS - SNOW	(20,000.00)		(7,657.76)	(27,657.76)
MLLAGE	(250,000.00)	(25,294.93)	(17.00)	(275,311.93)
PERSONAL PROP TAXES	(125,000.00)	9,417.76		(115,582.24)
CR 569 BRIDGE - STATE		(223,800.00)	5,060.00	(218,730.00)
CR 569 BRIDGE -FEDERAL	(1,900,000.00)	110,000.00	40,159.00	(1,749,840.00)
STATE AID FOREST ROAD	(122,895.00)		(5.40)	(122,900.40)
CR 581 D FUNDS	(67,463.00)			(67,463.00)
CR 581 - FEDERAL AID	(446,883.00)	(0.30)		(446,883.30)
CR 577 HANBURY - EGLE		(400,000.00)		(400,000.00)
CR 577 HANBURY - TECH		(79,084.54)	(20,712.39)	(99,796.93)
SOYBEAN GRANT	(20,000.00)			(20,000.00)
SAFETY HEADPHONE GRANT		(4,038.44)		(4,038.44)
SCHETTLER/BECKER - BREITUNG		(174,098.00)	(10,946.00)	(185,044.00)
COLLINS - BREITUNG		(94,274.00)	(9,452.26)	(103,726.26)
LAKE MARY - WAUCEDAH		(71,468.00)	(671.64)	(72,139.64)
LAKE LOUISE GUARDRAIL - WAUCEDAH		(17,898.00)	1,039.12	(15,958.88)
PRIMARY ROAD H. W. 573	(200,000.00)	200,000.00		-
CR 573 STATE GRANT				-
STATE T/L MAINT REV	(1,001,000.00)	(360,000.00)	(2,639.81)	(1,363,639.81)
STATE NON T/L MAINT	(50,000.00)	(503,468.12)	(64,392.15)	(617,860.27)
SALVAGE SALES	(2,500.00)	(7,834.63)	(2,898.06)	(13,233.49)
INTEREST EARNED	(15,000.00)	5,000.00	(299.52)	(13,299.52)
PERMITS	(2,000.00)	(470.00)	(1,420.00)	(3,890.00)
FINAL ACCOUNTING PRIOR YEARS			(1,419.00)	(1,419.00)
GUS NEWBERG	(60,000.00)		(10,526.00)	(78,526.00)
REFUNDS, REBATES, REIMBUR		(656.65)		(656.65)
EQUIPMENT RETIREMENTS				-
G/L EQUIPMENT DISPOSAL		(98,203.32)	98,203.32	-
PROCEEDS ON BORROWING	(216,000.00)	(124,900.00)	98,413.54	(242,486.46)
Revenue Total:	(10,078,741.00)	(1,861,071.17)	(40,985.78)	(11,980,797.95)

PROGRAM EXPENSE FINAL BUDGET AMENDMENT

Presented to the Board
On Monday, April 28, 2025

	Budget	Amendment #1	Final Amendment	Actual
CONSULTANTS/PERMITS EGLE	117,500.00	(117,500.00)		
PRIMARY ROAD H.M. - CR573	400,000.00	(400,000.00)		
577 HANBURY GLASS		156,762.71	48,678.47	205,431.18
2024 CR 573 MOTORIZED PORTION		49,094.41	1,796.98	50,891.39
COUNTY ROAD 581 - 2024	706,000.00	(45,000.00)	19,967.31	680,967.31
COUNTY ROAD 573 - STATE GRANT		52,493.37	62,346.31	114,839.68
COUNTY ROAD 581 - 2025			9,941.80	9,941.80
PRE-ENG FUTURE PROJECTS		20,986.77	26,117.17	47,103.94
REST OF DRAINAGE - PRIMARY	1,500.00		(1,500.00)	-
PRIOR YEAR HEAVY MAINT			11,449.27	11,449.27
CR 569 BRIDGE	2,000,000.00	255,000.00	148,970.11	2,403,970.11
NON MOTORIZED 2024 CR 573	200,000.00	(40,000.00)	25,437.96	185,437.96
PRIMARY ROAD MAINTENANCE	1,475,000.00	250,000.00	961,919.19	2,686,919.19
PRIM RD. STRUCT - MAINT	1,000.00		10,548.94	11,548.94
REST OF DRAINAGE - LOCAL	1,500.00		(816.62)	683.38
SCHETTLER/BECKER - BREITUNG		232,130.00	12,071.68	244,201.68
COLLINS - BREITUNG		125,699.00	10,337.72	136,036.72
LAKE MARY - WAUCEDAH		95,291.00	25,247.68	120,538.68
LAKE LOUISE GUARDRAIL - WAUCEDAH		23,864.00	(1,806.66)	22,057.34
PRE-ENG. FUTURE LOCAL RD PROJECT		13,425.77	32,620.19	46,045.96
LOCAL ROAD MAINTENANCE	1,664,000.00	(59,000.00)	576,981.90	2,183,981.90
LO RD. STRUCT - MAINT	2,000.00	2,026.58	10,397.36	13,423.94
PRIOR YEARS LOCAL RD HM			8,748.92	8,748.92
EQUIPMENT EXPENSE DIRECT	1,000,000.00		626,222.14	1,626,222.14
INDIRECT EXPENSE	500,000.00		288,732.65	788,732.65
OPERATING EXPENSE	400,000.00		(35,445.65)	364,554.35
DISTRIBUTIVE EXPENSE	2,432,176.00		(2,432,176.00)	-
ADMINISTRATIVE EXPENSE - Net	185,000.00	150,000.00	155,709.74	490,709.74
EQUIPMENT RETIREMENTS			(57,817.17)	(57,817.17)
GAIN/LOSS EQUIPMENT			(40,694.83)	(40,694.83)
STATE TRUNKLINE EXPENSE	1,001,000.00	200,000.00	110,274.81	1,311,274.81
STATE NON-MAINTENANCE	50,000.00	566,212.13	1,648.13	617,860.26
INFRASTRUCTURE FUND	60,000.00	(60,000.00)		-
CAPITAL OUTLAY	227,000.00	266,076.77	34,288.57	527,365.34
LONG TERM DEBT PRINCIPAL	303,517.00		21,233.76	324,750.76
INTEREST EXPENSE	51,925.00	2,412.48	4,992.61	59,330.09
DEPRECIATION	(400,000.00)	(100,000.00)	(17,945.70)	(517,945.70)
EQUIPMENT RENTALS	(2,500,000.00)		(146,113.48)	(2,646,113.48)
Expense Total:	9,878,118.00	1,639,965.02	514,365.51	12,032,448.53

EMPLOYEE SEPARATION AGREEMENT: Managing Director Harris went over the agreement drawn up by Labor Attorney Michael Kluck regarding Dickinson County Road Commission employee Roger Garrow. A brief discussion took place. A motion was made by Commissioner Johnson and supported by Commissioner Bilski to authorize Managing Director Harris to present Roger Garrow with the Separation Agreement. Roll Call Vote: Commissioner Olson – aye, Commissioner Brisson – aye, Commissioner Johnson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Johnson and supported by Commissioner Olson to authorize Managing Director Harris to present the Separation Agreement with Roger Garrow to TPOAM. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, Commissioner Brisson – aye, Commissioner Johnson – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Brisson and supported by Commissioner Johnson to authorize Managing Director Harris to sign the Separation Agreement with Roger Garrow. Roll Call Vote: Commission Johnson – aye, Commissioner Olson – aye, Commissioner Brisson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

CITIZENS TIME: None

TOWNSHIP COMMENTS: None

COMMISSIONERS' PRIVILEGE: Managing Director Harris stated Representative Bohnak contacted him regarding a 3-million-dollar State Appropriations Request for Leeman Road. A brief discussion ensued. He then updated the Board on the following:

- Meeting with EPA Officials regarding emissions
- Partial lifting of weight restrictions
- Norway Township request to rescind the Palmcook project
- Sand shed fix at Ardmore
- Posted weight restriction update on Sheriff new app

A motion was made by Commissioner Bilski and supported by Commissioner Johnson to adjourn at 3:50 P.M. All ayes, and the motion carried.

Jim Carey, Chairman

Missy Berger, Secretary