

**REGULAR MONTHLY MEETING
DICKINSON COUNTY ROAD COMMISSION
TUESDAY, AUGUST 12, 2025**

The Regular Monthly Meeting of the Dickinson County Road Commission was held on Tuesday, August 12, 2025, at 6:00 P.M. at the Road Commission office located at 1107 S. Milwaukee Ave., Iron Mountain, MI 49801.

The meeting was called to order by Chairman Carey and the Pledge of Allegiance was recited.

PRESENT: Commissioner Bilski, Commissioner Olson, Commissioner Brisson, Commissioner Johnson and Commissioner Carey

ABSENT: None

Also present: Jim Harris, Managing Director; Missy Berger, Director of Finance; Lance Malburg, Engineer; Todd Donaldson, Superintendent of Operations; Peter Swanson, County Board Liaison; Ryan Mulder, Sagola Township Supervisor; Louis Sturm, Waucedah Township Supervisor; Michael Day, Breitung Township Trustee and Guy Livermore, Dickinson County Road Commission.

CITIZEN'S TIME: None

APPROVE/AMEND AGENDA: Chairman Carey asked if anyone had any amendments to the agenda, being none, a motion was made by Commissioner Brisson and supported by Commissioner Bilski to approve the agenda. All ayes and the motion carried.

APPROVE REPORTS: A motion was made by Commissioner Bilski and supported by Commissioner Johnson to approve the Managing Director, Director of Finance, Engineer, Superintendent of Operations, Maintenance/Construction Superintendent and Shop Supervisor reports as presented. All ayes and the motion carried.

APPROVE MINUTES: A motion was made by Commissioner Bilski and supported by Commissioner Johnson to approve the minutes from the Regular Meeting held on July 8, 2025, and Special Meeting held on July 15, 2025. All ayes and the motion carried.

APPROVE PAYMENTS: A motion was made by Commissioner Bilski and supported by Commissioner Brisson to approve payrolls in the amount of \$327,244.93. Roll Call Vote: Commissioner Brisson – aye, Commissioner Olson – aye, Commissioner Johnson – aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Johnson to approve time checks in the amount of \$658,593.46. Roll Call Vote: Commissioner Brisson – aye, Commissioner Bilski – aye, Commissioner Olson – aye, Commissioner Johnson – aye and Chairman Carey – aye. The motion carried.

A motion was made by Commissioner Bilski and supported by Commissioner Johnson to approve material bills in the amount of \$454,621.39. Roll Call Vote: Commissioner Bilski – aye, Commissioner Olson – aye, Commissioner Brisson – aye, Commissioner Johnson – aye and Chairman Carey – aye. The motion carried.

The total for the approved was \$1,440,459.78.

VOTE FOR CRASIF BOARD OF TRUSTEES: Managing Director Harris recommended incumbents Bill Luetzow, Wayne Schoonover and Michael Scott for the

CRASIF Board of Trustees positions. A motion was made by Commissioner Brisson and supported by Commissioner Johnson to vote for Bill Luetzow, Wayne Schoonover and Michael Scott for the CRASIF Board of Trustees. Roll Call Vote: Commissioner Olson – aye, Commissioner Brisson – aye, Commissioner Johnson – aye, Commissioner Bilski - aye, and Chairman Carey – aye. The motion carried.

AUTHORIZE CHAIRMAN AND DIRECTOR OF FINANCE TO SIGN ANNUAL CERTIFICATION OF EMPLOYEE RELATED CONDITIONS: Director of Finance Berger stated this form is filed each September to show the Road Commission provides health insurance to the employee and is in compliance with PA152. A motion was made by Commissioner Bilski and supported by Commissioner Olson to authorize Chairman Carey and Director of Finance Berger to sign the Annual Certification of Employee Related Conditions. Roll Call Vote: Commissioner Olson - aye, Commissioner Johnson – aye, Commissioner Brisson – aye, Commissioner Bilski – aye and Chairman Carey – aye. The motion carried.

AUTHORIZE FINANCE DIRECTOR TO UPDATE EMPLOYEE ACCESS TO SAFE DEPOSIT BOX: Director of Finance Berger stated the Road Commission has a safe deposit box at Incredible Bank and that the current employees listed that have access to the safe deposit box no longer work for the Road Commission. She further stated that the Board needs to approve the removal of Tim Hammil, Patty Hammill, Dave Pajula and Danielle Schultz from the list of employees who have access to the box and add Katie Davis, Diane Spencer and Jim Harris. A motion was made by Commissioner Bilski and supported by Commission Johnson to approve the removal of access to the safe deposit box for Tim Hammill, Patty Hammill, Dave Pajula and Danielle Schultz and add access to Katie Davis, Diane Spencer and Jim Harris. Roll Call Vote: Commissioner Johnson - aye, Commissioner Bilski - aye, Commissioner Brisson – aye, Commissioner Johnson - aye and Chairman Carey – aye. The motion carried.

SIGN RESOLUTION AUTHORIZING DIRECTOR OF FINANCE AND SUPERINTENDENT OF OPERATIONS TO SIGN THE CHEESE FACTORY ROAD PROJECT CONTRACT: A motion was made by Commissioner Bilski and supported by Commissioner Olson to designate Director of Finance Berger and Superintendent of Operations Donaldson as authorized signers on the contract with Bacco Construction Company for the Cheese Factory Road Project. Roll Call Vote: Commissioner Johnson – aye, Commissioner Brisson – aye, Commissioner Bilski – aye, Commissioner Olson - aye, and Chairman Carey – aye. The motion carried.

August 12, 2025

At the Regular Monthly Meeting of the Dickinson County Road Commission held at the Road Commission office, located at 1107 S. Milwaukee Ave, Iron Mountain, MI on the 12th day of August 2025 the following was offered:

The following was offered by: _____

and supported by: _____ to designate Director of Finance Missy Berger and Superintendent of Operations Todd Donaldson to sign contract with Bacco Construction Company for the Cheese Factory Road Project.

_____, Chairman

ATTEST BY: _____

Missy Berger, Secretary

SIGN CONTRACT WITH BACCO FOR THE E BAR D ROAD PROJECT: A motion was made by Commissioner Bilski and supported by Commissioner Brisson to sign contract with Bacco Construction for the E Bar D Road Project. Roll Call Vote: Commissioner Johnson – aye, Commissioner Olson – aye, Commissioner Brisson - aye, Commissioner Bilski – aye, and Chairman Carey – aye. The motion carried.

SIGN CONTRACT WITH BACCO FOR THE OAK CREST DRIVE PROJECT: A motion was made by Commissioner Bilski and supported by Commissioner Olson to sign the contract with Bacco for the Oak Crest Drive Project. Roll Call Vote: Commissioner Olson – aye, Commissioner Bilski – aye, Commissioner Johnson – aye, Commissioner Brisson – aye, and Chairman Carey – aye. The motion carried.

SIGN CONTRACT WITH BACCO FOR THE LAKE LOUISE NORTH DRIVE PROJECT: A motion was made by Commissioner Bilski and supported by Commissioner Johnson to sign the contract with Bacco for the Lake Louise Drive North Project. Roll Call Vote: Commissioner Brisson – aye, Commissioner Olson – aye, Commissioner Bilski – aye, Commissioner Johnson - aye, and Chairman Carey – aye. The motion carried.

SIGN TOWNSHIP AGREEMENT WITH NORWAY TOWNSHIP FOR THE OAK CREST DRIVE PROJECT: A motion was made by Commissioner Bilski and supported by Commissioner Brisson to sign the Township Agreement with Norway Township for the Oak Crest Drive Project. Roll Call Vote: Commissioner Johnson– aye, Commissioner Brisson – aye, Commissioner Olson– aye, Commissioner Bilski - aye, and Chairman Carey – aye. The motion carried.

SIGN TOWNSHIP AGREEMENT WITH BREITUNG TOWNSHIP FOR THE E BAR D ROAD PROJECT: A motion was made by Commissioner Bilski and supported by Commissioner Olson to sign the Township Agreement with Breitung Township for the E Bar D Road Project. Roll Call Vote: Commissioner Brisson– aye, Commissioner Johnson – aye, Commissioner Bilski – aye, Commissioner Olson - aye, and Chairman Carey – aye. The motion carried

EPA STATEMENT LETTER DISCUSSION: Managing Director Harris shared with the Board a letter written to the Environmental Protection Agency regarding reasonable and realistic standards during an emission system fault. He stated he received a phone call from the EPA and they discussed the faults in the emissions systems that have affected our winter operations. A discussion took place. Managing Director Harris stated he will keep the Board updated.

COUNTY BOARD LIAISON: Peter Swanson, County Board Liaison informed the Board that Managing Director Harris attended the previous nights County Board Meeting and they discussed signage on the South Lake Antoine Road. Managing Director Harris stated he is looking into the matter.

TOWNSHIP COMMENTS: Michael Day, Breitung Township Trustee stated he was happy with the E Bar D Road Township Agreement and Contract signed and the project moving forward. Ryan Mulder, Sagola Township Supervisor thanked the Road Commission for the graveling done in Sagola Township. Louis Sturm, Waucedah Township Supervisor, inquired about when Lake Louise Drive North will be paved. Managing Director Harris stated paving should be around mid to end of October.

CITIZENS TIME: None

COMMISSIONERS PRIVILEGE: Engineer Malburg stated that the 2025 project engineering is all done and asked if the Townships could start thinking out their 2026 projects. He then stated we are falling behind on pavement preservation miles done per year. A discussion took place regarding chip sealing roads. Engineer Malburg then inquired about revising the Local Road Project Policy. A discussion ensued and it was determined to meet with the Township Supervisors to discuss the how, where and when projects are chosen.

Managing Director Harris updated the Board on the following:

The possibility of offering a reward for Guardrail damage done by the Carpenter Monument. He stated he is currently working with the State Police to see if they can track down the driver.

E&LS Railroad failure to meet deadline of July 31, 2025, to reconstruct the crossings on Sagola Avenue and Johnson Road that was set by MDOT Rail Division. The Rail Division will now likely forward this to the Michigan Attorney General to get resolved.

Revising the Grass Cutting Contract to ensure that mowing is done in a timely manner.

Working with Superintendent of Operations Donaldson regarding a grant from the State to build a new State Salt Shed around Silver Lake

Monitoring temporary traffic signals on Kramer Drive.

Sealing timbers at the Felch Garage will also be added to the grant request for Salt Sheds.

The 23A gravel from the Williams Pit has passed testing.

Working with the Director of Finance on the SIB Loan for the Cheese Factory Road Project.

Consider asking CRA to include the Farm/Log plate issue on their Legislative Priority List.

Commissioner Brisson stated that M95 was mowed late.

Commissioner Bilski stated the new MowerMax looks good.

Commissioner Olson inquired about the approach on County Road 573.

A motion was made by Commissioner Bilski and supported by Commissioner Johnson to adjourn. All ayes, and the motion carried. The meeting adjourned at 6:45 P.M.

Jim Carey, Chairman

Missy Berger, Secretary